

School Organisation and Admission Arrangements – Phase 2 – Initial Progress Update – September 2016

No.	Recommendation	Proposed Actions/progress	Success Measures	Responsibility	Date	Quarter 1/2 evidence of progress Presented to Committee September 2016	Assessment of progress (Categories 1-4)
1.	That further work be undertaken with secondary head teachers and principals to plan for the increasing pressure on secondary places	Series of 3 workshops between April and June 2016 to look at options for additional capacity, culminating in report to CYP in June and Cabinet in July	Options to secure additional places and capacity in the secondary sector	Jane Wright	July 2016	Three meetings were undertaken during April/May in Billingham, North/Central Stockton and South of the Borough. Meetings were positive and range of options for expansion were put forward. Those that require investment will be included in a Capital report to Cabinet in October.	1 – Fully Achieved
2.	That a further piece of work be carried out to examine the particular socio and demographic trends in Ingleby Barwick. This task and finish piece of work to involve representative governors, head teachers, SBC officers, ward members and statisticians from TVU with findings being reported by Summer	Series of 3 workshops between April and June 2016 to look at options for additional capacity, culminating in report to CYP in June and Cabinet in July	Improved understanding of the impact of socioeconomics and demography on school place planning for Ingleby Barwick	Jane Wright	July 2016	A workshop style meeting was held and included representation from all schools in IB alongside officers. The disparity between the number of primary versus secondary places was noted and has been considered as part of strategic	1 – Fully Achieved

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	2016					planning for school places and proposals will be included in a Capital report to Cabinet in October.	
3.	That the approach taken by the local authority regarding annual consultation on determination of admissions arrangements should continue	Report and consultation document on determination of admissions for 2018 to be presented to CYP in October/November 2016 and outcome of consultation to be shared in February 2017	Continuation of good practice of annual consultation on determination of admissions arrangements	Jane Wright/ Darren Coulton	February 2017	On track and will take into account any revised admission numbers.	2 – On track
4.	That the current zone arrangements remain in place but that a feasibility exercise be undertaken to conclude whether any small adjustments could be made	Officers to undertake a detailed desktop exercise and report findings /outcomes to Committee	Assurance of the appropriateness of the current zones, understanding of the implications of any changes	Jane Wright	July 2016	This was considered as part of the overall consultation meetings. It was agreed that as all Secondary schools are Academies except one it is sensible to retain the current zones.	1 – Fully Achieved

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5.	That informal working arrangements continue between families of schools together with implementation of the transition guarantee	School Improvement Framework is implemented; all schools are visited and supported; SIAs provide targeted support and challenge; Campus Stockton Teaching Alliance Partnership continues to develop school to school support.	The SIF challenge criteria demonstrates compliance against the transition guarantee by all schools	Diane McConnell	Sept 2016	The preliminary work with the Transition Guarantee has been successful. A common induction week was held, there has been shared cross phase training and moderation, the new proformas for information exchange have been used, all pupils (excluding one primary school) have participated with the special books for Year 6. A detailed review of all aspects of the guarantee is to be held in the autumn term once the new term has started. This will include sampling pupil voice from the new Year 7 starters.	1 – Fully Achieved

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6.	Further consultation take place with secondary schools and academies regarding the priority of the sibling link over-subscription criteria for secondary admissions	Discussion with Secondary Head teachers and Principals and Chairs of GBs	Decision re sibling link criteria and understanding of decision making authorities	Jane Wright	July 2016	This was considered as part of consultation discussions and there was no interest in changing the current sibling link arrangements within oversubscription policies for 2018.	1 – Fully Achieved
7.	That RC schools working practice in respect of their admissions criteria around distance and feeder schools be reflected in admissions documentation	Meeting with RC directors of Education to agree wording for Admissions publications. Information shared with all schools	Accurate information available to parents re primary – secondary transition in RC schools	Jane Wright/Darren Coulton	October 2016	Preparation of this aspect of the admissions documentation was shared with all school partners including Dioceses and Academy Trusts and the wording agreed prior to the production of information leaflets/booklets for parents/carers. Wording updated to reflect comments.	1 – Fully Achieved
8.	That timely reporting on admissions numbers and preferences be agreed with head teachers	Admissions team to provide HT's, Principals & CoG with main round	Information available to primary & secondary HT's and Principal's to	Jane Wright/Darren Coulton	On-going	Regular information was shared with head teachers throughout the	2 – On track

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		application numbers and 1 st preferences only, at an agreed mid- point during application round, after main round closes. Final figures provided within 2 weeks of appropriate National Offer Day.	support budget planning.			admissions process for September 2016. The system will be repeated for September 2017.	
9.	That workshops with parents should take place to explain the equal ranking system at Children's Centres, nurseries and primary schools as part of an improved programme of communication with parents	Admissions team to arrange to visit Children's Centres, clusters of PVI nursery settings and planning area clusters of primary schools to brief parents on process and present examples.	Parents and carers are more informed with regards to how the allocation of places and the meeting of parental preference operates.	Jane Wright/Darren Coulton	On-going	Consultation meetings were held in children's centres and primary schools and feedback from those has influenced the information offered to parents for the September 2017 admissions round. The Admissions Team plan to meet with 'Admissions champions' from primary schools in particular. Staff will also visit specific primary schools to support parents in completing their	2 – On track

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						applications if needed. Alongside the current programme of attending open evenings for secondary.	